

The Camping and Caravanning Club.
South Suffolk District Association

The minutes of the Committee meeting held on Monday 10th January 2011 at 7.15pm.

	Apologies for Absence Andy & Paula Last, Steve Thompson	Ian	Action
5059	Chairman's opening remarks Ian welcomed everyone to Hallowtree and wished all a happy New Year	Ian	
5060	Approval of Minutes of 11 th October 2010 Proposed Hazel, 2 nd Darin, all agreed – minutes approved	Ian	
5061	Matters Arising from Minutes of 11 th October 2010 None	Ian	
5062	Secretary's Report Added d) to the agenda a) Green Papers received 2.1 Changes to bank details – filed 1.12 DA Opting – filed 3.3 Determination of Parent User status for THS – filed 1.19 Change of insurer – Angie to contact for details of insurance policy/premium 3.4 Camping in National Parks 2012 – filed 5.2 Guidelines for creating & Managing websites – Angie for complete form and send back to HQ & to send copy greenpaper to Dave Nelson 5.9 Marketing for the 2012 Olympics – filed 1.4 Providing Members with DA contact information – Angie to contact Paula as PRO to check if happy for details to be given out b) Exec Decisions £25 for Charity Raffle Prizes at Fireworks, £25 for New Year Sundries, £25 for prizes for Christmas Party, Postponement of Christmas Party – All noted and recorded c) AGM – 2011/2012 Committee members Ian, Angie and Hazel will be up for re-election at this year's AGM and we also have to replace Wayne so there will be 4 vacancies at the AGM. Agreed we need to advertise on the web and at the next few meets before the AGM. Angie to create poster for the meets and to send advert to Dave for the web d) Angie confirmed that she had received the exemption certificates through the post today – photocopies of which will be placed in the crates	Angie	Angie – follow ups to green papers 1.19 5.2 1.4 Angie- Web advert & Poster for new Committee members Angie- exemption certs
5063	Treasurer's Report Darin apologised as he had forgotten to bring the latest bank statement for circulation. Darin reported the financial position relating to the meets held since the last committee meeting and commented that we are likely to have made a significant loss for 2010. The New Year figure took into account some assumptions. We had 5 Units cancel for the New Year Rally, two on the 29 th and 3 on the 30 th . In previous years, we've refunded the camping money that we'd normally pay to Hallowtree therefore he had made an assumption in the calculations that we will repay £86.25 in refunds. A discussion was held and it was agreed that as a gesture of good will the camping fee would be refunded to those that cancelled-Darin proposed & Ian 2nd. A suggestion was made that we should include a refund policy on the form for next Christmas and New Year. The Charity figure currently stands at £456.30. All commented that this was a great achievement by the organisers. Anne Rivett will be at the Xmas Party therefore the books will be handed over to her then to carry out her audit. The necessary arrangements with Wendy will be made for her audit. The fee for Valentines was agreed at £18 weekend, £10 one night, proposed Darin, 2 nd Hazel. The fee for the AGM needs to be calculated and an exec decision will be made via email	Darin	Darin- calculate AGM Fee & circulate for agreement
5064	Site Secretary's Report Added d) & e) to the agenda a) 2011 sites book Angie advised this was still to be worked on so proposed to draft and	Angie	Angie- draft 2011 sites book & email

	<p>send out by email for comments</p> <p>b) May Regional Youth Rally – SS hosted? Parent Site – stewards? Angie asked Nick the situation with regards to stewarding the Parent Site as to-date no one has volunteered to steward this rally. Suggested speaking to Ross Walker – Hazel offered to take this action as she was seeing him at the weekend</p> <p>c) Website list Confirmed the website has now been updated with the 2011 sites</p> <p>d) Email received today from The Exempted Sites dept with list of land available for meets/THSs associated with YBSB</p> <p>e) 2012 sites wish list needs to be with Gill by the end of Feb in preparation for the sites clearing house in March-New sites to be considered and possible THS to tie in with Olympics (rail link to Stratford)</p> <p>Nick questioned whether we were stewarding the Hepworth booking 25-27th February for the Regional Council Meeting. Angie advised that from memory Catherine was asked to book Hepworth for a Regional meeting but that no further explanation was given in respect of running it and had assumed that this was purely a Region run meet and that we were not required to be involved, hence it was not in our sites book for 2010-11. There has been some lack of communication, as region thought they were joining us for one of our meets. It was agreed that Nick would try to source stewards but with the option of holding it as a non-camping weekend if necessary.</p>		<p>Hazel – speak to Ross Walker</p> <p>Nick-finalise Hepworth</p>
5065	<p>Social Secretary's Report</p> <p>Andy was not present however the committee were able to add the following comments</p> <p>a) New Year – Went well, Darin attended coffee morning to thank the stewards and helpers for running the meet. Ian advised that 2 thank you emails had been received and sent to both Melvin and the web site</p> <p>b) Christmas Party – Jan 2011 All in plan – Ian to contact Andy regarding the band to confirm times etc</p> <p>c) Entertainment 2011 Most entertainment booked but Ian to contact Andy to confirm details</p>	Andy	<p>Ian – Contact Andy re Kazooga for Xmas Party Ian – contact Andy re 2011 ents</p>
5066	<p>Specific Business</p> <p>Added c) to agenda</p> <p>a) Actions from October Meeting Ran through actions, all complete except 2:hosepipe purchase is still outstanding with Darin – action carried over Easter poster – Paula has not been well so has not been able to complete this. Angie offered to take this action</p> <p>b) AGM 2012 Date Due to personal circumstances Ian requested a move of the AGM date for 2012. The AGM must be held in Feb/March or April. After consultation agreed the 2012 AGM date would be set as 19th to 21st April 2012. Proposed Ian, 2nd Hazel. All agreed</p> <p>c) Valentines – the charity organisers have asked for the Valentines raffle to be in aid of the Charity and also if they can run a 'roll a coin for a bottle', with the bottle being donated either by the DA, personal donation or purchased by the charity. After discussions it was felt that the raffle should raise money for the DA to offset some of the weekend costs as we are likely to make a loss, but that the roll a coin could be run for the charity. Ian offered to donate a bottle of whiskey for the event.</p>	Ian	<p>Darin – purchase hosepipe (up to £20) Angie – Easter Poster</p> <p>Darin to confirm to Lynda & Sonia</p>
5067	<p>PRO</p> <p>Not present so NTR</p>	Paula	
5068	<p>DA Rep to Region Report</p> <p>Nick offered apologies to Darin following the error in the region minutes stating that Darin was acting as Rep to Region. Nick confirmed that our Region attendees for the AGM would be himself and Linda Walsh</p>	-	
5069	<p>Block Booking Officer's Report</p> <p>Angie confirmed that the block booking forms for the NFOL had been received. Details passed onto Ian for scanning onto the Web. The remaining forms to be placed in the crates.</p>	Ian	<p>Ian-NFOL details to be sent to Dave Angie-Forms to crates</p>
5070	<p>Conservation Officer's Report - NA</p>		
5071	<p>Equipment Officer's Report</p> <p>Uni-hoc kit</p> <p>The Uni-hoc equipment was not in the store when Darin went to collect it for New Year. Following enquiries it has been found in Bill and Wendy's garage roof space. Arrangements will be made to collect it when the accounts are taken</p>	Darin	<p>Darin – collect Uni-hoc</p>

	to Wendy for audit		
5072	Regalia Advert for pennons received by Ian – all agreed that likelihood of selling new pennons was slim so no further action. Darin asked Don to bring regalia monies so that they could be banked	Don	Don-bring regalia money to Xmas Party
5073	Any other business Xmas party jobs to be divided up at the weekend	All	
5074	Date and time of next meeting 21 st March 2011 – 7.15pm	Angie	

Meeting Closed 8.50pm
Angie Crawford - Hon.Secretary.